



Non-customs Legislative Instruments December 20, 2022

Application for AEO status

The company named under point 1 applies for AEO (Authorized Economic Operator) status in accordance with Article 42a of the Customs Law of 15 March 2005 (ZG, SR 631.0) and Article 112a of the Customs Ordinance of 1 November 2006 (ZV, SR 631.01).

1. Name of the company (according to entry in the Commercial Register (HR) CH / FL)

2. VAT no:

3. Registered office (according to entry in the Commercial Register (HR) CH / FL)

4. Postal address:

Street, no:
ZIP code, city:

5. a) Contact person for AEO certification:

Surname First name:
Telephone number:
E-Mail:
Street, no:
ZIP code, city:

b) Deputizing for the contact person for AEO certification:

Surname First name:
Telephone number:
E-Mail:
Street, no:
ZIP code, city:

6. place, date, signature

Place, date:	
Legally valid signature ¹ , company stamp:	
Surname, first name, function:	Surname, first name, function:

Explanations and information on the application procedure and the questionnaire can be found at the following link www.aeo.admin.ch

The following documents must be submitted with the subject "Application for AEO status - company ...":

- Application for AEO status
 - ☞ must be submitted in writing by post with **original** signature(s) of the applicant(s).
- Questionnaire (Self Assessment)
 - ☞ Mandatory in electronic form in the original Excel format (by e-mail or via the file transfer service www.filetransfer.admin.ch).
- Current excerpt from the commercial register (HR - CH or FL).
- Annual reports for the last 3 completed years.
- Auditors' reports for the last 3 years (incl. annual financial statements).
- Interim reports for the current financial year.
- Calculation of key figures
- Map sections / plans of all locations.
- Latest valid certificates from ISO, Regulated Agent, Known Consignor, TAPA, PAS, EKAS, ISPS or other official audits.
- [List of business partners and service providers](#).
- [Location overview](#).
- Other enclosures / documents mentioned in the questionnaire.

¹ The signature requirements according to the commercial register must be observed (e.g. in the case of collective signatures, a signature by two authorized signatories is required)

The following are responsible for processing applications:

Head office according to HR in the cantons of AG, BL, BS	Head office according to HR in the cantons of GL, LU, NW, OW, SH, SZ, TG, ZH, ZG
Customs Basel South Company audits Hohenrainstrasse 12c 4133 Pratteln zoll.basel_sued_up@bazg.admin.ch	Customs Zurich Company audits Embraport 1 8424 Embrach zoll.zuerich_up@bazg.admin.ch

Head office according to HR in the cantons of BE, FR, JU, NE, SO	Head office according to HR in the Principality of Liechtenstein or in the cantons of AI, AR, GR, SG
Customs Mittelland Company audits Bogenschützenstrasse 9B 3000 Berne zoll.mittelland_up@bazg.admin.ch	Customs St. Gallen / FL Company audits Dammstrasse 25 P.O. Box 865 9430 St. Margrethen zoll.sgfl_up@bazg.admin.ch

Head office according to HR in the cantons of GE, VD, VS	Head office according to HR in the cantons of TI and UR
Douane Vaud Contrôles d'entreprise Av. Tissot 8 1006 Lausanne douane.vaud_ce@bazg.admin.ch	Dogana Sopraceneri Controlli aziendali c/o Via Pioda 10 Casella postale 5525 6901 Lugano dogana.sopraceneri_ca@bazg.admin.ch