

7 **Provision of security**

The minimum security is 1'000.00 CHF.

The FOCBS checks at regular intervals the amount of the security based on the fees payable in the past few months. In case of irregularities in money transfers concerning the HVF, the FOCBS will require an increase of the security for the average fees for which payment is outstanding. The FOCBS also reserves the right to close HVF accounts, which have only a low turnover. The security may be lodged in one of the following ways:

- Cash deposit (no interest payable) by transfer to our account (see 4)
- [General guarantee](#) issued on form 22.10 by banks or insurance companies based in Switzerland and which fall under the supervision of the Swiss Federal Banking Commission or are listed in the register of private insurance institutions supervised by the Confederation. The guarantor must send these guarantees directly to the FOCBS, Division Finance, CSP/HVF, Taubenstrasse 16, 3003 Bern. A fee of 30.00 CHF will be charged to accept the guarantee.

8 **What happens after a HVF account has been opened?**

As soon as the CSP/HVF have received the application for a HVF account together with the required security, you will receive written notification of your HVF account number.

Officials at the customs offices do the attribution of vehicles to the HVF account. If the owner's address in the vehicle's papers cannot be clearly and without misunderstanding matched with the HVF account holder's address, attribution will only be made on presentation of a [written authorisation from the HVF account holder](#).

Once a vehicle has been attributed to a HVF account, payment may be made using the HVF account option, which is available at the clearance terminal.

9 **Can other vehicle owners use the HVF account?**

An account holder may authorise third parties to charge fees to his HVF account until further notice. The [authorisation](#) must be in writing and must be presented at the customs office (see para 8 above). When giving this authorisation the account holder becomes liable for all the fees charged to his account. Furthermore, all the conditions governing the security under 6 and 7 shall apply.

10 **What cannot be charged to the HVF account?**

The HVF account is used only to settle HVF invoices. Other charges which are levied during customs clearance (customs duty, value added tax and other dues) may not be charged to the HVF account. The centralized settlement procedure of the FOCBS (CSP) should be used for these and a separate application must be made for it.

11 **What happens when conditions are not complied with?**

If payment is not received by the due date or if the security is no longer sufficient, the account holder receives a reminder. If there is no response following the reminder, the HVF account is blocked and the security is cashed in. The FOCBS may also refuse passage to vehicles reentering Switzerland. The FOCBS may also seize the vehicle if the circumstances justify it.

12 **Contact address**

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